

**COST Action CA17124**

**Action Title: Digital forensics: evidence analysis via intelligent systems and practices**

**Agenda**

**3rd Management Committee Meeting**

**La Valletta, Malta**

**From 25 October 2019 to 25 October 2019**

1. Welcome to participants
2. Verification of the presence of two-thirds of the Participating COST Countries or, if applicable, a quorum
3. Adoption of agenda
4. Approval of minutes and matters arising of last meeting
5. Update from the Action Chair
  - a) Status of Action: start and end dates of Action, participating COST countries, participating NNC/IPC institutions and Specific Organisations.
  - b) Short Term Scientific Missions (STSM): review of completed reports and new applications
6. Update from the Science Communication Manager
7. Update from the Grant Holder: Action budget status
8. Update from the COST Association, if a representative is present
9. Monitoring of the Action
10. Implementation of COST policies on:
  - a) Promotion of gender balance and Early Career Investigators (ECI)
  - b) Inclusiveness and Excellence (see below list of Inclusiveness Target Countries)
11. Follow-up of MoU objectives: progress report of working groups
12. Scientific planning
  - a) Scientific strategy (MoU objectives, GP Goals, WG tasks and deliverables)
  - b) Action Budget Planning
  - c) Long-term planning (including anticipated locations and dates of future activities)
  - d) Dissemination planning (Publications and outreach activities)
13. Requests to join the Action from:
  - a) COST countries
  - b) Institutions in Near Neighbouring Countries, International Partner Countries, and/or Specific Organisations: EU agencies, European RTD Organisation, International Organisations
14. AOB
15. Location and date of next meeting
16. Summary of MC decisions
17. Closing