

COST Action CA17124
**Action Title: Digital forensics: evidence analysis via
intelligent systems and practices**

Agenda
4rd Management Committee Meeting
February 18th

1. Welcome to participants
2. Verification of the presence of two-thirds of the Participating COST Countries or, if applicable, a quorum
3. Adoption of agenda
4. Approval of minutes and matters arising of last meeting
5. Update from the Action Chair
 - a) Status of Action: start and end dates of Action, participating COST countries, participating NNC/ IPC institutions and Specific Organisations.
 - b) Short Term Scientific Missions (STSM): review of completed reports and new applications
6. Update from the COST Association, if a representative is present
7. Update from the Science Communication Manager
8. Update from the Grant Holder: Action budget status
9. Monitoring of the Action
10. Implementation of COST policies on:
 - a) Promotion of gender balance and Early Career Investigators (ECI)
 - b) Inclusiveness and Excellence (see below list of Inclusiveness Target Countries)
11. Follow-up of MoU objectives: progress report of working groups
12. Scientific planning
 - a) Scientific strategy (MoU objectives, GP Goals, WG tasks and deliverables)
 - b) Action Budget Planning
 - c) Long-term planning (including anticipated locations and dates of future activities)
 - d) Dissemination planning (Publications and outreach activities)
13. Requests to join the Action from:
 - a) COST countries
 - b) Institutions in Near Neighbouring Countries, International Partner Countries, and/or Specific Organisations: EU agencies, European RTD Organisation, International Organisations
14. AOB
15. Location and date of next meeting
16. Summary of MC decisions
17. Closing